

- Individuals that have submitted an application and have been approved to take the
  examinations can attend the session of their choice (See "Exam Dates" document).
- Individuals <u>must</u> report to the examination site between 9:00 a.m. and 11:00 a.m. in order to be admitted to take the examinations. On the day of the examination, the examination notification letter must be presented along with proper identification at the registration table. (NOTE: Individuals will not be admitted to the examination session after 11:00 a.m.) Individuals have until 3:00 p.m. to complete the examinations.
- Absolutely <u>no cell phones</u> or electronic communication devices will be permitted in the testing room. Those proctoring the exams and those at the check-in table *cannot* hold devices for individuals while testing. These should be left in vehicle or elsewhere before entry into the building.
- Exams are multiple-choice and closed book. Each applicant must pass the Core exam which
  covers basic pesticide information and laws and at least one specific category exam with a 70%
  or higher score.
- An individual may retake the exams as many times as is necessary. However, there is a \$10 retake fee for each exam paid at the time of reexamination. (NOTE: Public Agency Applicators are exempt from the retake fee.) Within two to three weeks of the examinations, a letter with the test results will be mailed to the individual's home address.
- Upon passing the exams, a \$75 annual certification fee must be paid for the initial pest control
  category, and a \$25 fee for each additional pest control category. Fees are not to be submitted
  until passing the exam. The fees are only assessed for a main pest control category. There are no
  additional fees for certification in multiple subcategories under listed under a main category.
  Regulations prohibit an individual from maintaining certification for more than one place of
  business at any given time.